## **Electronic Health Cards**

Health cards for **each student** are to be completed in Skyward.

## Follow these steps:

- 1. Log in to Skyward using your parent ID and password given to you.
  - a. If you do not know your login, contact the Guidance Office
- 2. Once you are logged in, click on the "Online Forms" tab on left side of screen
- 3. Complete each step starting with: Student Health Information (health card), IPad Rental form (if your student is renting a device), Department of Education Work Survey and Hamilton County Library Digital Resource.
- 4. After each step, be sure to click on the "Complete" button before moving on to the step. Otherwise, the information will not be saved
- 5. After the final step, click on "Complete Back to School Forms" to complete the process.

This process will need to be done on a computer or laptop/tablet.

Handheld devices do not support this part of Skyward.