

Senior Flex Schedule

(Read the front & back thoroughly & keep for your records. Complete & return the attached application to the Guidance Office.)

Goals and Purpose: We encourage students to take a rigorous schedule of courses during their senior year. All current research indicates that a student who does so is more successful at the college and university level. We also encourage seniors to prepare for more than the academic challenges coming in their post-secondary school lives. One of the greatest of these challenges for high school seniors is handling new freedoms and choices open to them after graduation.

To help seniors at Hamilton Southeastern High School prepare for the next stage of their lives, seniors have the option to experience some of this flexibility while still in the supportive environment of the high school setting. Seniors who take a rigorous schedule-equivalent to a full semester of college credit- will be given the option of reducing their course load by 1-3 classes. During the flex periods, seniors will make choices about the use of discretionary time, but they will be required to maintain academic proficiency, follow established procedures, and manage their flex time well.

If students choose to stay on school grounds during flex times, they have the option to use the Learning Commons in the College and Career Academy or another supervised area of the school. If they leave the school grounds, they must check in and out according to the established procedures.

To Qualify for Senior Flex Schedule:

- Students must meet all graduation qualifications.
- Students must take four or more in-house Hamilton Southeastern High School Advanced Placement and/or Dual Credit courses during the semester in which they have a flex schedule.
- Students must maintain academic proficiency in the Advanced Placement and/or Dual Credit courses. (Failure to maintain a C- or higher on nine-week grade checks in these courses will result in assignment to study halls until grades improve.)
- Students must follow all school policies and procedures, including timely completion of the required College and Career Readiness activities, or risk forfeit of this privilege. (See below.)
- Parents must sign an agreement allowing students on a flex schedule to leave school grounds.

College and Career Readiness Requirements:

- Students will be required to submit proof of participating in two of the following activities per nine weeks:

College and university representative presentations	CCA workshops for college readiness
College and university visits to campus	SAT/prep program in Naviance
Career inventory in Naviance	College Applications Submitted
Resume placed in Naviance	Internships or Job Shadowing
Scholarship Applications	Complete FASFA

Scheduling:

- Seniors interested in a flex schedule should fill out the attached application. Their guidance counselors will discuss this option with them at their scheduling appointment.
- The Hamilton Southeastern High School master schedule has been developed to accommodate the needs of all students at HSHS. Guidance counselors will not change schedules of individual seniors to qualify for a flex schedule, nor will counselors consolidate flex periods to allow for late arrival or early dismissal. For example, counselors will NOT:
 - Move a class from first semester to second semester to create the flex option
 - Move a class from one period to another period to allow late arrival, early dismissal, or grouped flex periods.

Application for Senior Flex Schedule

To apply for the Senior Flex Schedule, fill out the form below and return it to the Guidance Office

General Guidelines:

- Seniors must meet all graduation qualifications to participate.
- Seniors must take four or more in-house Hamilton Southeastern High School Advanced Placement and/or Dual Credit courses during the semester in which they have a flex schedule.
- Seniors must maintain academic proficiency in the Advanced Placement and/or Dual Credit courses. (Failure to maintain a C-or higher on nine-week grade checks in these courses will result in assignment to study halls until grades improve.)
- Seniors must follow all school policies and procedures, including timely completion of the required College and Career Readiness activities, or risk forfeit of this privilege.
- Parents must sign an agreement allowing seniors on a flex schedule to leave school grounds.
- For full details and descriptions of the Senior Flex Schedule responsibilities, see the current Course Description Guide.

Name: _____ Date: _____

In the first four slots below, list the AP or Dual Credit course requests which would qualify you for the Senior Flex Schedule. In the remaining blanks, list additional course requests. **Please note that we cannot guarantee that you will be able to schedule into all of your requested classes, and we are unable to adjust schedules to group classes together for flex time.**

Semester One	Semester Two
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.

If I qualify for the Senior Flex Schedule, I agree to follow all school rules and guidelines and understand that I will forfeit this privilege if I do not.

Student Signature: _____ Date: _____

Parent/Guardian Consent: I understand that my son or daughter is applying to participate in the Senior Flex Schedule. If he or she is able to schedule the classes, I give my permission for him or her to leave school grounds during Senior Flex periods and will not hold the school liable for my student's actions off school grounds.

Signature of parent guardian: _____ Date: _____

The Senior Flex Schedule is not required, nor is it a right. Students should work carefully with parents and their guidance counselors to determine if this schedule is in their best interest. School officials may revoke this privilege at any time if the student does not follow school policies or if the student is unable to handle the discretionary time or academic load.